

**Owens Corning Composite Materials Canada LP
Guelph Plant
Public Liaison Committee (PLC)
DRAFT Meeting Summary
July 16, 2024
5:30 p.m. – 6:50 p.m.**

PLC Members in Attendance:

Caroline Forsyth, Guelph Water Works
John Kinkead, Community Member
Lorraine Pagnan, Community Member

Absent:

Melanie Lamb, Two Rivers Neighbourhood Group
Mark Mayo, Manager of Operations, Guelph Chamber of Commerce
Peter Smith, Community Member

Representatives from Owens Corning Guelph:

Brett Arnold, Quality Leader
Patrick Drabicki, Environment, Health and Safety Leader
Kate Stanley, Community Liaison Representative
Jeff Taylor, Plant Manager

Other Attendees:

Penny McInnis, Montrose Environmental Group

Facilitator

Kelly Henry

Meeting Handouts:

- Draft PLC Meeting Summary – April 23, 2024

Welcome and Introductions

Kelly Henry greeted the committee members and reviewed the mission of the PLC.

She shared news about the retirement of Beverley Hale, Associate VP of Research at the University of Guelph and a founding member of the PLC. On behalf of Owens Corning, Kelly thanked her for her valuable service to the committee and wished her well.

Old Business

- The group finalized the summary of the April 23, 2024, PLC Meeting. The summary will be posted to the website (ocguelph.com).

Plant Update

- Jeff Taylor gave an update on:
 - Community
 - The company donated to the Sacred Heart School Carnival, held every year in June.
 - Praise the Ward, a community celebration, is set for Sept. 21. The company is contributing to the cost of printing and publicity for the event.

- Patrick Drabicki reviewed:
 - Health and Safety
 - No reportable incidents or injuries occurred since the last PLC meeting.
 - A team of employees recently completed a capital project to improve machine guarding.
 - The plant is implementing an innovative method known as “mistake proofing,” or its Japanese equivalent *poka-yoke* (pronounced PO-ka yo-KAY), which uses an automatic device or a process that either makes it impossible for an error to occur or makes the error immediately obvious once it has been committed.
- Jeff Taylor shared information regarding:
 - Operations
 - Two new employees have joined the plant team. The job openings were created by attrition.
 - The company is continuing to invest in its facilities. Renovations are underway to upgrade the facility offices and fitness centre.
 - A large area containing obsolete equipment is being cleared and will be converted into warehouse space.
- Jeff Taylor and Brett Arnold discussed:
 - Renewal of the Site-Specific Standard
 - A Site-Specific Action Plan was submitted in March to the Ministry of Environment, Conservation and Parks (MECP). The plan lists the accomplishments that Owens Corning Guelph has achieved since 2016.
 - The SSS for hexavalent chromium expires on June 30, 2026; the renewal application is required to begin 15 months prior to that date and submission of the application is planned for March 2025.
 - A renewal schedule has been developed that includes a list of action items, such as two rounds of source testing, which have already taken place, and technical benchmarking, which is ongoing and will be completed prior to the application submission.
 - The plant is meeting with representatives from the MECP on a monthly basis to initiate the SSS renewal application process. Plans are underway for a September site visit by the Ministry.
 - The team will continue to communicate with MECP regarding any public concerns.

Air Monitoring Program – Conclusion of the Program

- Patrick Drabicki reported on:
 - The final quarterly and final annual Ambient Air Monitoring Reports that were submitted to the MECP on May 15.
 - These are the last monitoring reports to be submitted to the Ministry

Regulatory Reporting

- Jeff Taylor reviewed:
 - The regulatory reporting schedule for 2024:
 - Written Summary for Site Specific Action Plan (Submitted: March 27)
 - Quarterly Ambient Air Monitoring Report (Submitted: May 15 for Q1 2024).
 - Annual Ambient Air Monitoring Report (Submitted: May 15 – Final annual Air Monitoring Report)

- National Pollutant Release Inventory (Submitted: June 1)
- Emission Summary and Dispersion Modelling Report Update (Completed: June 28)
- Acoustic Assessment Report Update (No updates needed)
- ECA Annual Written Summary (Due: Aug. 31)

Community Hot Topics

- Lorraine Pagnan said she enjoyed the Sacred Heart Carnival. She also talked about the ongoing construction taking place on York Road.
- Caroline Forsyth updated the group on the construction happening at the Guelph Water Works facility.
- John Kinkead thanked Owens Corning for sharing information on its operations.

Action Items:

The company will:

- Seek and implement opportunities for driving additional reductions.
- Continue to report stack testing results to the Ministry and PLC.
- Post the October 22, 2024 PLC agenda to the website a month prior to the next meeting.
- Commit to continue the PLC.

Next Meeting: Tuesday, October 22, 2024

- Provide an update on regulatory reporting for 2024
- Share information on the company's operations